

ATTACHMENTS



Accepted ABA Committee Meeting on 31st January 2022

ASSOCIATIONS INCORPORATION ACT (1981)

Schedule 5

Rules of the Association

The Australian Brumby Alliance

For an

INCORPORATED

ASSOCIATION

SCHEDULE: 5

MODEL RULES* FOR AN INCORPORATED ASSOCIATION

***If any amendment is made to these rules then this document must not be entitled 'Model Rules.' Instead, the document's title should be changed to 'Rules of the Association (THE AUSTRALIAN BRUMBY ALLIANCE)', prior to lodging with Consumer Affairs Victoria.**

1. Name

- (1) The name of the incorporated association is the **AUSTRALIAN BRUMBY ALLIANCE (ABA)** (in these Rules called "the Association").
- (2) Mission Statement – The Australian Brumby Alliance (ABA) is dedicated to the promotion, protection and humane management of the Australian Heritage Brumby populations by advocating for common causes of member groups to National and State and Local Governments and to the public.
- (3) Objectives of the Association are to:
 - a) Further the welfare and wellbeing of Australian Brumbies;
 - b) Promote Brumby heritage values to governments, their agents and the community;
 - c) Advocate for non lethal humane methods of controlling excess Brumby numbers where ever there are reasonable alternatives to pursue;
 - d) Lobby governments for secure long-term land allocations for Brumbies to continue living and evolving in their wild state;
 - e) Facilitate information exchange, networking and support for member group activities,; and
 - f) Raise funds on a national scale to support Australian Brumby welfare and heritage.
 - g) To seek legislative changes to protect Australian Wild Horses.
- (4) Activities of the ABA should focus on strategic issues that are beyond the ability or scope of any single member group to undertake, or that are of significant interest and benefit to the membership as a whole. Such Activities may include but are not exclusive to:
 - a) Accessing State, Federal and private funding sources;
 - b) Keeping current on policy or legislative changes and the effect or influence these changes have on wild horse management by Government authorities;
 - c) Lobbying governments;
 - d) Providing assistance to new re-homing groups and supporting state approaches;
 - e) Providing opportunities for networking, information exchange and support for *group* members;
 - f) Providing education, public awareness and an effective information gateway or central point of contact between the general public and wild horse interest groups.

2. Definitions

(1) In these Rules, unless the contrary intention appears:

"Act" means the **Associations Incorporation Act 1981**;

"committee" means the committee of management of the Association;

"financial year" means the year ending on 30 June;

"general meeting" means a general meeting of members convened in accordance with rule 12.

"member" means a member of the Association (see point 4)

"ordinary member of the committee" means a member of the committee who is not an officer of the Association under Rule 21;

"Regulations" means regulations under the Act;

"relevant documents" has the same meaning as in the Act.

"Brumby" means for the purpose of the ABA, an Australian wild horse that survives in an unrestrained, untamed state in a natural herd structure whereby natural selection decrees the type that survives in that environment. At times these wild horses may be moved to alternative environments and managed to preserve their Australian Brumby Heritage.

"Re-homing" Means placing Brumbies evicted from their original lands in new homes

"Humane" Any action taken in consideration of, and with the intent to provide for, the animal's health and wellbeing

(2) In these Rules, a reference to the Secretary of an Association is a reference--

(a) if a person holds office under these Rules as Secretary of the Association--to that person;
and

(b) in any other case, to the public officer of the Association.

3. Alteration of the rules

These Rules and the statement of purposes of the Association must not be altered except in accordance with the Act.

4. Membership, entry fees and subscription

The ABA will have no control or authority over individual wild horse groups but membership is contingent upon the member having consistent/similar objectives to ABA principles and activities and preferable have a 'not for profit' status. There are multiples categories of membership to the ABA:

Category - INCORPORATED MEMBER eligibility is dependent on that member being an organisation that fulfils point (a) and (b), and may include point (c) below:

- a) Is an Incorporated organisation,
- b) has a constitution that aligns with the values and belief of the ABA,
- c) preferable has a "not for profit" status, and
- d) Is entitled to one vote at Committee meetings from their nominated representative.

Category - NON-INCORPORATED MEMBER eligibility is dependent on that member:

- a) If a group, having a constitution that aligns with the values and belief of the ABA, or
- b) If an individual, having an attitude that aligns with the values and belief of the ABA, and
- c) Is not entitled to vote, however may participate in all activities of the Association including Committee meetings.
- d) The Committee may, if the need arises, pass a resolution giving permission for a NON-INCORPORATED member to be entitled to vote for a specified period of time.

Category - OTHER CATEGORIES OF MEMBERSHIP – the ABA committee has the power to determine other categories of membership in a non-voting capacity, as needed. Per individual basis.

Each voting member group is entitled to one vote.

- (1) A group who applies and is approved for membership as provided in these Rules is eligible to be a member of the Association on payment of the annual subscription payable under these Rules.
- (2) A group who is not a member of the Association at the time of the incorporation of the Association (or who was a member at that time but has ceased to be a member) must not be admitted to membership unless-
 - (a) the applicant applies for membership in accordance with sub-rule (3);
 - (b) the applicant has demonstrated a humane attitude towards Brumby preservation and rescue;
 - (d) the admission as a member group is approved by the committee.
- (3) An application of a group for membership of the Association must-
 - (a) be made in writing in the form set out in Appendix 1; and
 - (b) be lodged with the Secretary of the Association.
- (4) As soon as practicable after the receipt of an application, the Secretary must refer the application to the committee.
- (5) The committee must determine whether to approve or reject the application.
- (6) If the committee approves an application for membership, the Secretary must, as soon as practicable-
 - (a) notify the applicant in writing of the approval for membership; and
 - (b) request payment within 28 days after receipt of the notification of the sum payable under these Rules as the entrance fee and the first year's annual subscription.
- (7) The Secretary must, within 28 days after receipt of the amounts referred to in sub-rule (6), enter the applicant's name in the register of members.
- (8) An applicant for membership becomes a member and is entitled to exercise the rights of membership when his or her name is entered in the register of members.

(9) If the committee rejects an application, the committee must, as soon as practicable, notify the applicant in writing that the application has been rejected.

(10) A right, privilege, or obligation of a person by reason of membership of the Association-

(a) is not capable of being transferred or transmitted to another person; and

(b) terminates upon the cessation of membership whether by death or resignation or otherwise.

Note It is also noted that membership fees may be set annually by the Committee of Management. It is not necessary to set them at an AGM.

5. Register of members

(1) The Secretary must keep and maintain a register of members containing-

(a) the name and address of each member group; and

(b) the date on which each member group's name was entered in the register.

(2) The register is available for inspection free of charge by any member group upon request.

(3) A member group may make a copy of entries in the register.

6. Ceasing membership

(1) A member of the Association who has paid all moneys due and payable by a member to the Association may resign from the Association by giving one month's notice in writing to the Secretary of his or her intention to resign.

(2) After the expiry of the period referred to in sub-rule (1)--

(a) the member ceases to be a member; and

(b) the Secretary must record in the register of members the date on which the member ceased to be a member.

7. Discipline, suspension and expulsion of members

- (1) Subject to these Rules, if the committee is of the opinion that a member has refused or neglected to comply with these Rules, or has been guilty of conduct unbecoming a member or prejudicial to the interests of the Association, the committee may by resolution--
- (a) suspend that member from membership of the Association for a specified period; or
 - (b) expel that member from the Association.
- (2) A resolution of the committee under sub-rule (1) does not take effect unless--
- (a) at a meeting held in accordance with sub-rule (3), the committee confirms the resolution; and
 - (b) if the member group exercises a right of appeal to the Association under this rule, the Association confirms the resolution in accordance with this rule.
- (3) A meeting of the committee to confirm or revoke a resolution passed under sub-rule (1) must be held not earlier than 14 days, and not later than 28 days, after notice has been given to the member in accordance with sub-rule (4).
- (4) For the purposes of giving notice in accordance with sub-rule (3), the Secretary must, as soon as practicable, cause to be given to the member a written notice-
- (a) setting out the resolution of the committee and the grounds on which it is based; and
 - (b) stating that the member representative, may address the committee at a meeting to be held not earlier than 14 days and not later than 28 days after the notice has been given to that member; and
 - (c) stating the date, place and time of that meeting; and
 - (d) informing the member representative that he or she may do one or both of the following-
 - (i) attend that meeting;
 - (ii) give to the committee before the date of that meeting a written statement seeking the revocation of the resolution;

- (e) informing the member representative that, if at that meeting, the committee confirms the resolution, the member may, not later than 48 hours after that meeting, give the Secretary a notice to the effect that he or she wishes to appeal to the Association in general meeting against the resolution.
- (5) At a meeting of the committee to confirm or revoke a resolution passed under sub-rule (1), the committee must-
- (a) give the member/representative, an opportunity to be heard; and
 - (b) give due consideration to any written statement submitted by the member; and
 - (c) determine by resolution whether to confirm or to revoke the resolution.
- (6) If at the meeting of the committee, the committee confirms the resolution, the member may, not later than 48 hours after that meeting, give the Secretary a notice to the effect that it wishes to appeal to the Association in general meeting against the resolution.
- (7) If the Secretary receives a notice under sub-rule (6), he or she must notify the committee and the committee must convene a general meeting of the Association to be held within 21 days after the date on which the Secretary received the notice.
- (8) At a general meeting of the Association convened under sub-rule (7)--
- (a) no business other than the question of the appeal may be conducted; and
 - (b) the committee may place before the meeting details of the grounds for the resolution and the reasons for the passing of the resolution; and
 - (c) the member/ representative, must be given an opportunity to be heard; and
 - (d) the member present must vote by secret ballot on the question whether the resolution should be confirmed or revoked.
- (9) A resolution is confirmed if, at the general meeting, not less than two-thirds of the member representatives vote in person, or by proxy, in favour of the resolution. In any other case, the resolution is revoked.

8. Disputes and mediation

- (1) The grievance procedure set out in this rule applies to disputes under these Rules between-
 - (a) members or
 - (b) a member and the Association.
- (2) The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all of the parties.
- (3) If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator.
- (4) The mediator must be-
 - (a) a person chosen by agreement between the parties; or
 - (b) in the absence of agreement-
 - (i) in the case of a dispute between a member group and another member group, a person appointed by the committee of the Association; or
 - (ii) in the case of a dispute between a member group and the Association, a person who is a mediator appointed or employed by the Dispute Settlement Centre of Victoria (Department of Justice).
- (5) A member of the Association can be a mediator.
- (6) The mediator cannot be a member who is a party to the dispute.
- (7) The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
- (8) The mediator, in conducting the mediation, must--
 - (a) give the parties to the mediation process every opportunity to be heard; and
 - (b) allow due consideration by all parties of any written statement submitted by any party; and

(c) ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.

(9) The mediator must not determine the dispute.

(10) If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

9. Annual general meetings

(1) The committee may determine the date, time and place of the annual general meeting of the Association.

(2) The notice convening the annual general meeting must specify that the meeting is an annual general meeting.

(3) The ordinary business of the annual general meeting shall be-

(a) to confirm the minutes of the previous annual general meeting and of any general meeting held since that meeting; and

(b) to receive from the committee reports upon the transactions of the Association during the last preceding financial year; and

(c) to elect officers of the Association and the ordinary members of the committee; and

(d) to receive and consider the statement submitted by the Association in accordance with section 30(3) of the Act.

(4) The annual general meeting may conduct any special business of which notice has been given in accordance with these Rules.

(5) Members, as long as advanced notice is given to the committee, can attend the annual general meeting via electronic platforms if unable to attend in person.

10. Special general meetings

- (1) In addition to the annual general meeting, any other general meetings may be held in the same year.
- (2) All general meetings other than the annual general meeting are special general meetings.
- (3) The committee may, whenever it thinks fit, convene a special general meeting of the Association.
- (4) If, but for this sub-rule, more than 15 months would elapse between annual general meetings, the committee must convene a special general meeting before the expiration of that period.
- (5) The committee must, on the request in writing of members representing not less than 5 per cent of the total number of members, convene a special general meeting of the Association.
- (6) The request for a special general meeting must--
 - (a) state the objects of the meeting; and
 - (b) be signed by the members requesting the meeting; and
 - (c) be sent to the address of the Secretary.
- (7) If the committee does not cause a special general meeting to be held within one month after the date on which the request is sent to the address of the Secretary, the members making the request, or any of them, may convene a special general meeting to be held not later than 3 months after that date.
- (8) If a special general meeting is convened by members in accordance with this rule, it must be convened in the same manner so far as possible as a meeting convened by the committee and all reasonable expenses incurred in convening the special general meeting must be refunded by the Association to the persons incurring the expenses.

11. Special business

All business that is conducted at a special general meeting and all business that is conducted at the annual general meeting, except for business conducted under the rules as ordinary business of the annual general meeting, is deemed to be special business.

12. Notice of general meetings

- (1) The Secretary of the Association, at least 14 days, or if a special resolution has been proposed at least 21 days, before the date fixed for holding a general meeting of the Association, must cause to be sent to each member group of the Association, a notice stating the place (*in person, phone hook-up or email*), date and time of the meeting and the nature of the business to be conducted at the meeting.
- (2) Notice may be sent--
 - (a) by post to the address appearing in the register of members; or
 - (b) if the member requests, by facsimile transmission or electronic transmission.
- (3) No business other than that set out in the notice convening the meeting may be conducted at the meeting.
- (4) A member intending to bring any business before a meeting may notify in writing, or by electronic transmission, the Secretary of that business, who must include that business in the notice calling the next general meeting.

13. Quorum at general meetings

- (1) No item of business may be conducted at a general meeting unless a quorum of member representatives entitled under these Rules to vote is present at the time when the meeting is considering that item.
- (2) At least 50% of the member representatives (*via in person, phone hook-up or email*) must be present (being members entitled under these Rules to vote at a general meeting) constitute a quorum for the conduct of the business of a general meeting.
- (3) If, within half an hour after the appointed time for the commencement of a general meeting, a quorum is not present-
 - a. in the case of a meeting convened upon the request of member groups--the meeting must be dissolved; and

- b. in any other case--the meeting shall stand adjourned to the same day in the next week at the same time and (unless another place is specified by the Chairperson at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place.
- (4) If at the adjourned meeting the quorum is not present within half an hour after the time appointed for the commencement of the meeting, the member group representatives personally present (being not less than 3) shall be a quorum.

14. Presiding at general meetings

- (1) The President, or in the President's absence, the Vice-President, shall preside as Chairperson at each general meeting of the Association.
- (2) If the President and the Vice-President are absent from a general meeting, or are unable to preside, the member present must select one of their number to preside as Chairperson.

15. Adjournment of meetings

- (1) The person presiding may, with the consent of a majority of member representatives present at the meeting, adjourn the meeting from time to time and place to place.
- (2) No business may be conducted at an adjourned meeting other than the unfinished business from the meeting that was adjourned.
- (3) If a meeting is adjourned for 14 days or more, notice of the adjourned meeting must be given in accordance with rule 12. (4) Except as provided in sub-rule (3), it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned meeting.

16. Voting at general meetings

- (1) Upon any question arising at a general meeting of the Association each **Full Member** is entitled to one vote only. See Section 4 for definition of a Full Member. **Associate** member have NO voting rights unless otherwise agreed to by the committee.

- (2) All votes must be given personally or by proxy.
- (3) In the case of an equality of voting on a question, the Chairperson of the meeting is entitled to exercise a second or casting vote.

17. Poll at general meetings

- (1) If at a meeting a poll on any question is demanded by not less than 3 member, it must be taken at that meeting in such manner as the Chairperson may direct and the resolution of the poll shall be deemed to be a resolution of the meeting on that question.
- (2) A poll that is demanded on the election of a Chairperson or on a question of an adjournment must be taken immediately and a poll that is demanded on any other question must be taken at such time before the close of the meeting as the Chairperson may direct.

18. Manner of determining whether resolution carried

If a question arising at a general meeting of the Association is determined on a show of hands-

(a) a declaration by the Chairperson that a resolution has been-

- (i) carried; or
- (ii) carried unanimously; or
- (iii) carried by a particular majority; or
- (iv) lost; and

(b) an entry to that effect in the minute book of the Association--

is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.

19. Proxies

- (1) Each member is entitled to appoint another member as a proxy by notice given to the Secretary no later than 24 hours before the time of the meeting in respect of which the proxy is appointed.
- (2) The notice appointing the proxy must be--
 - (a) for a meeting of the Association convened under rule 7(7), in the form set out in Appendix 2; or
 - (b) in any other case, in the form set out in Appendix 3.

20. Committee of Management

- (1) The affairs of the Association shall be managed by the committee of management.
- (2) The committee--
 - (a) shall control and manage the business and affairs of the Association; and
 - (b) may, subject to these Rules, the Act and the Regulations, exercise all such powers and functions as may be exercised by the Association other than those powers and functions that are required by these Rules to be exercised by general meetings of the members of the Association; and
 - (c) subject to these Rules, the Act and the Regulations, has power to perform all such acts and things as appear to the committee to be essential for the proper management of the business and affairs of the Association.
- (3) Subject to section 23 of the Act, the committee shall consist of--
 - (a) the officers of the Association; and
 - (b) ordinary members—

each of whom shall be elected at the annual general meeting of the Association in each year.

(c) The ABA Committee **may** from time to time appoint Co-Opted Expert Advisers for specific time periods, to join the Committee; however at **no** time can the number of co-opted members exceed 30% of elected committee members.

21. Office holders

(1) The officers of the Association shall be --

(a) a President;

(b) a Vice-President;

(c) a Treasurer;

(d) a Secretary: and

(e) other positions as determined by the ABA.

(2) The provisions of rule 23, so far as they are applicable and with the necessary modifications, apply to and in relation to the election of persons to any of the offices referred to in sub-rule (1).

(3) Each officer of the Association shall hold office until the annual general meeting next after the date of his or her election but is eligible for re-election.

(4) In the event of a casual vacancy in any office referred to in sub-rule (1), the committee may appoint one of its member members to the vacant office and the member appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of the appointment.

22. Ordinary members of the committee

(1) Subject to these Rules, each ordinary member of the committee shall hold office until the annual general meeting next after the date of election but is eligible for re-election.

- (2) In the event of a casual vacancy occurring in the office of an ordinary member of the committee, the committee may appoint a member of the Association to fill the vacancy and the member appointed shall hold office, subject to these Rules, until the conclusion of the annual general meeting next following the date of the appointment.

23. Election of officers and ordinary committee members

A person filling an Office Bearer or Ordinary ABA Committee position must be a person who is a current financial member of a current financial ABA **full** member group & be nominated for the ABA office or ordinary committee position by that group.

- (1) Nominations of candidates for election as officers of the Association or as ordinary members of the committee must be--
 - (a) made in writing, signed by two members of the Association member group accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and
 - (b) delivered to the Secretary of the Association not less than 7 days before the date fixed for the holding of the annual general meeting.
- (2) A candidate may only be nominated for one office, or as an ordinary member of the committee, prior to the annual general meeting.
- (3) If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated shall be deemed to be elected and further nominations may be received at the annual general meeting.
- (4) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- (5) If the number of nominations exceeds the number of vacancies to be filled, a ballot must be held.
- (6) The ballot for the election of officers and ordinary members of the committee must be conducted at the annual general meeting in such manner as the committee may direct.

24. Vacancies

The office of an officer of the Association, or of an ordinary member of the committee, becomes vacant if the officer or member--

- (a) ceases to be a member of the Association member group; or
- (b) the Association member ceases to be a member of the ABA, or
- (c) becomes an insolvent under administration within the meaning of the Corporations Law;
or
- (d) resigns from office by notice in writing given to the Secretary.

25. Meetings of the committee

- (1) The committee must meet at least 3 times in each year at such place and such times as the committee may determine. Members can participate and attend meetings via electronic platforms if there is appropriate technology to facilitate.
- (2) Special meetings of the committee may be convened by the President or by any 4 members of the committee.

26. Notice of committee meetings

- (1) Written (via post or email) notice of every committee meeting must be sent to each member of the committee at least a minimum of 7 days notice for all standard email Committee meetings. An agenda will then be emailed out.

(Note this is minimum only – more notice will always be given if possible.)

- (2) Written notice must be given to members of the committee of any special meeting specifying the general nature of the business to be conducted and no other business may be conducted at such a meeting.

27. Quorum for committee meetings

- (1) Any 4 members of the committee constitute a quorum for the conduct of the business of a meeting of the committee.
- (2) No business may be conducted unless a quorum is present.
- (3) If within half an hour of the time appointed for the meeting a quorum is not present--
 - (i) in the case of a special meeting--the meeting lapses;
 - (ii) in any other case--the meeting shall stand adjourned to the same place and the same time and day in the following week.
- (4) The committee may act notwithstanding any vacancy on the committee.

28. Presiding at committee meetings

At meetings of the committee-

- (a) the President or, in the President's absence, the Vice-President presides; or
- (b) if the President and the Vice-President are absent, or are unable to preside, the members present must choose one of their number to preside.

29. Voting at committee meetings

- (1) Questions arising at a meeting of the committee, or at a meeting of any sub-committee appointed by the committee, shall be determined on a show of hands or, if a committee member requests, by a poll taken in such manner as the person presiding at that meeting may determine.
- (2) Each committee member present at a meeting of the committee, or at a meeting of any sub-committee appointed by the committee (including the person presiding at the meeting), is entitled to one vote and, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.

- (3) All votes must be given personally or by proxy but no member may hold more than two (2) proxies.

30. Removal of committee member

- (1) The Association in general meeting may, by resolution, remove any member of the committee before the expiration of the member's term of office and appoint another member in their place to hold office until the expiration of the term of the first-mentioned member.
- (2) A committee member who is the subject of a proposed resolution referred to in sub-rule (1) may make representations in writing to the Secretary or President of the Association (not exceeding a reasonable length) and may request that the representations be provided to the member of the Association.
- (3) The Secretary or the President may give a copy of the representations to each member of the Association or, if they are not so given, the committee member may require that they be read out at the meeting.

31. Minutes of meetings

The Secretary of the Association must keep minutes of the resolutions and proceedings of each general meeting, and each committee meeting, together with a record of the names of persons present at committee meetings.

32. Funds

- (1) The Treasurer of the Association must-
- (a) collect and receive all moneys due to the Association and make all payments authorised by the Association; and
 - (b) keep correct accounts and books showing the financial affairs of the Association with full details of all receipts and expenditure connected with the activities of the Association.

- (2) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments including eftpos payments must be signed by two members of the committee or be authorised by 3 members of the Committee (one of whom can be the Treasurer), once approved by the Committee.
- (3) The funds of the Association shall be derived from entrance fees, annual subscriptions, donations and such other sources as the committee determines.
- (4) The assets and income of the Australian Brumby Alliance shall be used solely in furtherance of its above mentioned objectives, as listed under point 1 of this constitution.
- (5) In the event of the organisation being dissolved, the amount that remains after such dissolution and the satisfaction of all debts and liabilities shall be transferred to another organisation with similar purposes which is not carried on for the profit or gain of its individual members. The choice of such a charitable animal welfare organisation will be proposed by the committee as a special resolution and considered at a general meeting of the association:
 - (a) all members are given at least 21 days notice of the draft terms of the resolution;
 - (b) the terms of that resolution may be amended at the general meeting at which the motion is put;
 - (c) only member present at that general meeting will be eligible to vote. Proxies will not be accepted, and
 - (d) a simple majority will be sufficient for the motion to be passed.

33. Seal

- (1) The common seal of the Association must be kept in the custody of the Secretary.
- (2) The common seal must not be affixed to any instrument except by the authority of the committee and the affixing of the common seal must be attested by the signatures either of two members of the committee or, of one member of the committee and of the public officer of the Association.

34. Notice to members

Except for the requirement in rule 12, any notice that is required to be given to a member, on behalf of the Association, under these Rules may be given by-

- (a) delivering the notice to the member personally; or
- (b) sending it by prepaid post addressed to the member at that member's address shown in the register of members; or
- (c) facsimile transmission, if the member has requested that the notice be given to him or her in this manner; or
- (d) electronic transmission, if the member has requested that the notice be given to them in this manner.

35. Winding up

In the event of the winding up or the cancellation of the incorporation of the Association, the assets of the Association must be disposed of in accordance with the provisions of the Act.

36. Custody and inspection of books and records

- (1) Except as otherwise provided in these Rules, the Secretary must keep in their custody or under their control all books, documents and securities of the Association.
- (2) All accounts, books, securities and any other relevant documents of the Association must be available for inspection free of charge by any member group upon request.

37. Other

- (1) The Management Committee may amend the annual membership fees without referring the recommendation to a Special General Meeting.

38. Schedules & Appendices

- (1) All Schedules and Appendices do not form any part of this Constitution. The Management Committee may make minor changes to any schedules or appendices as determined necessary to ensure functionality and relevance of the forms.

(This is so they can be changed without it having to go to a Special General Meeting.)

APPENDIX 1
APPLICATION FOR MEMBERSHIP OF The Australian Brumby Alliance



The Australian Brumby Alliance Inc.

Membership Form

ABN: 90784718191

I/We _____
(Individual or Group *name* + ABN)

of _____
(*address*)

Would like to apply for membership to the Australian Brumby Alliance.

MEMBERSHIP Category:
INCORPORATED Member **NON-INCORPORATED Member** **Other Member**

CONTACT Details: **Name:** _____

Position within the organisation (if a group membership): _____

Email: _____ **Phone:** _____

Signature: _____ **Date:** _____

*I/We have read and agree to be bound by the rules of the Association and desire to become a **member** of The Australian Brumby Alliance Inc.*

RETURN to the ABA: membership@australianbrumbyalliance.org.au or PO Box 3276, Victoria Gardens
Richmond, Vic 3121

I, _____ (*name*) a current member of the ABA nominate the above mentioned
for membership to the ABA.

Signature: _____ **Date:** _____

I, _____ (*name*) a current member of the ABA second the nomination of the
above mentioned for membership to the ABA.

Signature: _____ **Date:** _____

APPENDIX 2

FORM OF APPOINTMENT OF PROXY FOR GENERAL MEETING OF The Australian Brumby Alliance

ASSOCIATION CONVENED UNDER RULE 7(7)

I,.....
(name of member group)

of
(address)

being a full member of The Australian Brumby Alliance

appoint
(name of proxy holder)

of
(address of proxy holder)

being a member of that Incorporated Association, as my proxy to vote for me on my behalf at the appeal to the general meeting of the Association convened under rule 7(7), to be held on-

.....
(date of meeting)

and at any adjournment of that meeting. I authorise my proxy to vote on my behalf at their discretion in respect of the following resolution (insert details of resolution passed under rule 7(1)).

.....
Signed
Date

APPENDIX 3

FORM OF APPOINTMENT OF PROXY - The Australian Brumby Alliance

I,

(name of member group)

of

(address)

being a member of The Australian Brumby Alliance

appoint

(name of proxy holder)

of

(address of proxy holder)

being a member of that Incorporated Association, as my proxy to vote for me on my behalf at the annual/special* general meeting of the Association to be held on

.....

(date of meeting)

and at any adjournment of that meeting.

My proxy is authorised to vote in favour of/against* the following resolution (insert details of resolution).

.....

Signed
Date

* Delete if not applicable

APPENDIX 4

THE AUSTRALIAN BRUMBY ALLIANCE

SCHEDULE OF FEES

The entry fee shall be determined by a recommendation from the Committee being put to a Special General Meeting. Fees and Subscriptions are payable in advance on or before 1 July in each year.

(This is done so the constitution does not have to be changed each time fees are changed)

NOTES

SCHEDULE 1

PREPARATION OF FINANCIAL STATEMENTS BY PRESCRIBED ASSOCIATIONS--AUSTRALIAN ACCOUNTING STANDARDS

Australian Accounting Standard Number	Name of Australian Accounting Standard	Issued
AASB 1018 (replaces AAS 1)	Statement of Financial Performance	June 2002
AAS 4	Depreciation	August 1997
AAS 5	Materiality	September 1995
AAS 6	Accounting Policies	March 1999
AAS 8	Events Occurring After Reporting Date	October 1997
AAS 15	Revenue	June 1998
AAS 17	Leases	October 1998
AAS 28	Statement of Cash Flows	October 1997
AAS 36	Statement of Financial Position	October 1999
AASB 1041 (replaces AAS 38)	Revaluation of Non-Current Assets	July 2001

End of Constitution Document at 31 January 2022